

COUNCIL GROVE AREA FOUNDATION
BOARD OF DIRECTORS MEETING
MINUTES
January 17, 2013

The meeting was called to order at 12:02 pm by President Angela Moore at the Kaw Room of the Hays House in the Council Grove with the following members present: Angela Moore, Joann Kahnt, Amy Allen, Bill Wessel, Sandy Bachura, Jan Oleen, TinaRae Scott, and Diane Jernigan.

Guests were: Gary Catlin, Angie Schwerdtfeger, Pat Koons, and John Cosgrove. Those unable to attend the meeting were: Julie Hower.

The minutes of the previous meeting were approved as emailed and distributed with a motion by B. Wessel seconded by J. Kahnt Motion carried.

The financial report was distributed and presented by Amy Allen, in the absence of Julie Hower, with a checking balance of \$9,642.65. Balance of the third quarter from the Topeka Community Foundation \$1,326.839.96.

NEW BUSINESS

Nominating Committee and the new members- The nominating committee recommended the following for Board Members: Tim Tyner, to replace Lance Tischhauser, with his term to expire in November 2013. And with terms to expire November 2015: Gary Catlin, Diane Miller, Angela Schwerdtfeger, Pat Koons, and John Cosgrove. D. Jernigan moved to accept the slate as presented, seconded by S. Bachura.

Committee assignments were discussed with an overview from the bylaws per A. Moore, as the nominating committee, the acceptance solicitation committee, the investment committee, and the grant awards committee.

Existing committees were last updated in 2010. New assignments were
Nominating: Sandy Bachura, TinaRae Scott-Chair, Gary Catlin
Acceptance: Angie Schwerdtfeger, Bill Wessel-Chair, Tim Tyner and Pat Koons
Investment Committee: Jan Oleen-Chair, Amy Allen, Sandy Bachura, Julie Hower

Grants and awards Committee: Jan Oleen-Chair, John Cosgrove, Diane Jernigan, Diane Miller, and Joann Kahnt

Election of officers: Jan Oleen moved to retain the current slate of officers, Bill Wessel seconded. Motion carried.

President: Angela Moore

Vice President: Sandy Bachura

Treasurer: Julie Hower

Secretary: TinaRae Scott

Goals for 2013-each member was encouraged to express a goal for the year.

Some of the goals expressed were:

- Silhouettes finished

- Riverwalk completed

- Repair and update some of the area historical sites

- Outreach further to the outlying communities

- More information and education about the foundation to communities

- Another sculpture in the area

- Scan all documents regarding the Foundation into pdf files to be password protected and accessible by board members

Moore stated that the deadline for the grants being September 1 has been difficult for some teachers in the 417 district, since they must first apply to the USD 417 Enhancement Fund and then apply to the CGAF. Much discussion was held regarding options and opportunities. J. Kahnt moved to change the date to November 1 for the deadline of grant applications, and recommendations to be voted upon by the Board at the November meeting. Seconded by B. Wessel. Motion carried. Moore will contact Kevin to update the website and check on the application to change the deadline.

Term limits: would longer terms be better for AF-Moore once again discussed the potential need to change the length of terms in order to encourage more fluidity and continuity in the organization. There was much discussion. The current bylaws on page 6 under section 2.1 Terms reads: "No person shall succeed himself or herself as Director after serving two (2) full consecutive three (3) year elected terms. This restriction shall not prohibit any member of the original Board of Directors or any person appointed to fill a vacancy on the Board from serving

more than six (6) year, but no member shall serve more than nine (9) years. After any person has served two (2) consecutive three (3) year elected terms, twelve (12) full months must elapse before such person is again eligible for appointment or election to the Board of Directors.”

B. Wessel moved to amend the bylaws: “No person shall succeed himself or herself as Director after serving three (3) full consecutive three (3) year elected terms. This restriction shall not prohibit any member of the original Board of Directors or any person appointed to fill a vacancy on the Board from serving more than nine (9) consecutive years. After any person has served three (3) consecutive three (3) year elected terms, twelve (12) full months must elapse before such person is again eligible for appointment or election to the Board of Directors.” Seconded by S. Bachura. Motion carried. Scott will retype pages 5 and 6 of the bylaws and bring those to the next meeting. As time warrants, in order to produce an electronic copy of the bylaws, Scott will create a word document and pdf file of the bylaws.

OLD BUSINESS

AF Ads-Moore stated that she received a call from someone in Wilsey who noticed Wilsey wasn't mentioned in the ad. She will amend the ad for future use to include that community. A smaller version of the ad will also be presented at the next meeting by Moore for review for future use.

Silhouette update-Moore explained to the new directors where we were with regards to the replacement of the outlying silhouettes this spring by Alexander Artworks.

ANNOUNCEMENTS

According to Moore, the City of Dwight is creating an economic development committee and we will be investing funds for them, as an umbrella fund, similar to the USD 417 Enhancement Fund. More information will available at the next meeting.

Moore thanked those who joined the Board of Directors today. She will contact Darrel Bryant and Jim Aldrich about attending the March meeting to give new

board members an overview of the organization.

The next meeting will be held on Thursday, March 21st at noon, at the Hays House. Scott will make the arrangements.

With no further business to discuss, the meeting adjourned at 1:20 pm, with a motion from A. Allen.

Respectfully submitted, TinaRae (TR) Scott, Secretary

COUNCIL GROVE AREA FOUNDATION
BOARD OF DIRECTORS MEETING
MINUTES
March 21, 2013

The meeting was called to order at 12:03 pm by President Angela Moore at the Crystal Room of the Hays House in the Council Grove with the following members present: Angela Moore, Amy Allen, Bill Wessel, Sandy Bachura, TinaRae Scott, Gary Catlin, Angie Schwerdtfeger, Pat Koons, John Cosgrove, Tim Tyner, Diane Miller, Julie Hower, and Diane Jernigan.

Guests were: Bill Dickson and Darrel Bryant, who began the meeting by explaining the purpose of the Council Grove Area Foundation to all members present. There were various levels of donors that were established with the initial meetings of the Board and Mr. Bryant provided that list to Moore for future reference. This also explains the difference in funds. Both Mr. Dickson and Mr. Bryant provided information on the background and initial concept of the CGAF and answered questions from members. They also referenced the current website as having a lot of very valuable information for all members. There was some discussion about the City of Dwight wanting to potentially hold some funds under the CGAF. It was recommended after questioning from Mr. Bryant that the Foundation utilize legal counsel to make certain that all guidelines and parameters are being met. There was also discussion about when the initial members felt that a full-time employee would best be utilized by the Foundation, as should this be based on a monetary amount or a project. This has been discussed many times over the years. Currently we prevail upon members to handle the tasks at hand. The discussion then moved into what amount of funds are distributed annually as based on the ideas created with the first Board, staying at close to 5% since that is also how the other foundations in the area handle their monies. The main difference is that since they are private entities, they are required to do so by law. The CGAF does not fall under such conditions due to tax status. Initial projects of the Foundation were discussed and current lists of the grant records and the board of directors were provided to both Bryant and Dickson.

Those unable to attend the meeting were: Joann Kahnt and Jan Oleen.

The minutes of the previous meeting were approved as emailed and distributed

with a motion by B. Wessel seconded by A. Schwerdtfeger. Motion carried.

The financial report was discussed by Julie Hower, stating that end of the year reports have not been received from the Topeka Community Foundation. She also stated that she tax documents had been mailed out to last year's donors. There is also a request that the Katie Gant monies be applied towards the Funk Scholarship Committee. Hower will check with those who are on the Funk Scholarship Board as well as with the CGAF Acceptance/Solicitation Committee. A check was cut in the amount of \$12,746.00 for the start of the silhouette project.

NEW BUSINESS

- Guest speakers Bill Dickson & Darrel Bryant, spoke at the beginning of the meeting regarding the history and ideals behind the Council Grove Area Foundation as an update for all members and as new information for the new members who joined the Board this year. There was discussion that Americus and Herington were not on the original documents, and it was questioned when those communities were added to the Foundation brochures, etc.
- New testimonial AF ads-the ad was emailed prior to the meeting to all members of the Board by President Angela Moore. An ad was ran at the beginning at tax season that had basically the same body as this ad, and after attending a conference, Moore felt that giving a personal story would create more buy-in. She was looking for direction with regards to slimming down the wordy ad from the Board. The 8 ½ x 11 copy would have to be the actual size with the information provided so that it remains legible.
- Attorney letters and getting brochures out: schools, towns, alumni, etc.- it was discussed that the estate planning letter that went out last year may need to be sent out again this year to keep the CGAF in the minds of those who represent persons wanting to donate money. It was recommended that it go out to all attorneys in Morris County, to estate attorneys in surrounding communities as well as CPA's. Hower will get a copy of the letter to all members for review prior to sending this out.
- Foundation talking points-this document was emailed to all members from Moore and is broken down into categories to strike up a conversation or answer questions from persons interested in the CGAF.

- Committee assignments, so what is it I do on this committee?- committee assignments were made at the January meeting and emailed to all members at least twice prior to this meeting. Committee assignments are outlined beginning on page 12 of the Bylaws and go through page 14. The Nominating Committee actively seeks new members for the Board. The Acceptance/Solicitation Committee makes recommendations with respect to the policies, standards and criteria to be considered in accepting gifts, including types of gifts, restrictions on gifts, and limitations on the administration of gift property. They also act as a liaison with financial institutions holding Foundation property in trust. They are also working to bring in funds and money into the Foundation. The Investment Committee reviews and makes recommendations to the Board regarding the management and/or investment of gifts and donations to, and funds established with the Foundation. The Grants and Awards Committee also makes recommendations to the Board after reviewing all requests for funds and makes recommendations to the Board annually. There was much discussion about the roles of the committees and the actions to be taken by committee members in the future.

In OLD BUSINESS:

- Update on Silhouette project-Moore handed out the estimate that the Board had previously agreed upon from Alexander ArtWorks to new members prior to discussion. The check went to the Community Arts Council and that will be delivered to Alexander ArtWorks. The start of the project is anticipated in April.
- Update on Riverwalk-Hower stated that there was a meeting held earlier this week with KDOT regarding the grant application that was submitted by the Riverwalk Park Committee. Recipients of the grants will be announced at the end of April and early May. The match is \$80,000.00 there is about \$30,000 plus in the current account. So the Riverwalk Park Committee will begin seeking funds shortly should they receive the grant. Hower then gave a brief outline of why the Foundation is involved in this project.
- Grant deadline change: how to get the word out-grants are awarded annually and the Foundation voted to change the deadline to November

- 1, 2013 at the last meeting. Information will be provided to local media outlets as well as on the website.
- Website update-Kevin, with PrairieFire Solutions, the website administrator has received email updates from both Moore and Scott.
 - Bylaws update-Scott is currently working on a revised and electronic copy to hopefully have available for everyone at the May meeting. Each page will be dated, as well as include page numbers to make the document more correct as per parliamentary procedure.
 - Moore will continue to forward information received regarding grants from her email.
 - Brochures were handed out to members to encourage further public knowledge of the Foundation.

The next meeting will be held on Thursday, May 16th at noon, at the Hays House. Scott will make the arrangements.

With no further business to discuss, a motion to adjourn was made by Gary Catlin, seconded by Diane Jernigan. Meeting adjourned at 1:02 pm.

Respectfully submitted, TinaRae (TR) Scott, Secretary

BOARD OF DIRECTORS MEETING
MINUTES
May 16, 2013

The meeting was called to order at 12: 04 pm by President Angela Moore at the Kaw Room of the Hays House in the Council Grove with the following members present: Angela Moore, Amy Allen, Bill Wessel, Sandy Bachura, TinaRae Scott, Gary Catlin, Angie Schwerdtfeger, Pat Koons, John Cosgrove, Tim Tyner, Diane Miller, Julie Hower, Diane Jernigan, and Joann Kahnt.

Those unable to attend the meeting were: Jan Oleen.

The minutes of the previous meeting were approved as amended regarding the correction from Amy to Katie Gant with a motion by Gary Catlin seconded by D. Jernigan. Motion carried.

The financial report was presented by Julie Hower, starting with the 4th quarter balance in funds from 2012; the fund activity from the Topeka Community Foundation was also discussed with a gain of about 4% through the 1st quarter of 2013. Checking balance as of 03.31.13 was \$31,528.01. The Investment Committee may wish to get together regarding how our funds are being directed and whether they would wish to recommend any changes. \$1250.00 bill was presented regarding the 2012 taxes from Aldrich CPA's. Tim Tyner moved to pay the bill with a second from S. Bachura. Motion carried. This document will be available for public viewing at Aldrich's. Amy Allen will look into why the Nystrom Foundation has a negative balance on the information provided from Topeka.

NEW BUSINESS:

- Changes to bylaws: need to approve changes-Scott stated that the major visible change is adding the word "electronic" where necessary. It was recommended the D. Bryant review some of the wording and determine what is necessary, using the copy provided by D. Miller. It was the consensus that if Bryant could review the document and make any recommendations by the July meeting, the bylaws would be reviewed by the Board at that time.

- Local Giving Day/Fundraising for specific projects-Moore presented information she obtained from Kansas Area Foundation regarding the National Day of Community Giving. She also provided B. Wessel, chairperson of the Solicitation Committee the handbook regarding the information she had received and recommended that the Solicitation Committee review the information and give some feedback on their thoughts. A. Schwerdtfeger stated that the Solicitation Committee had met and provided a handout to those present regarding their ideas and how they see the CGAF moving forward from their perspective.

- TCT/External Hard drive for AF to house digital files and records-Scott had requested that the Board consider purchasing a 1 T (Tig) external hard drive from TCT for future storage use. Tyner moved and Koons seconded, motion carried for purchase of the hard drive through TCT. Schwerdtfeger will order the device and provide documentation for payment. Schwerdtfeger, Allen and Scott will be able to scan all of the current hard copy documents to the drive as pdf's beginning this summer.

- For new members, explanation of scholarships awarded-just a reminder that distribution of the scholarships are not the responsibility of the CGAF, although the monies are housed through the Foundation.

- Grant application from CGHS baseball team-Hower stated that Joe Buchanan had submitted an application for \$3000.00 for reseeding of the Ben I. Smith baseball outfield. After much discussion regarding whether or not we want to once again look into the adding at least one other time annually when grants would be accepted. Schwerdtfeger moved that the new dates for grants May 1 and November 1 for future grant applications. Tyner seconded. Motion carried. Scott will notify the webmaster to make those changes to the website. There was much considerable discussion regarding the baseball team's request for a grant from the CGAF. Per the current Grant Committee guidelines, it will be considered with the November deadline for the other grants.

OLD BUSINESS:

- Silhouettes: presentation of CAC approved designs, update on project-Moore presented the designs from the CAC with regards to the current silhouettes and now the production of those pieces can move forward.

- Financial planner and attorney letters-this was provided for a viewing by the Board prior to the meeting via email. Brochures and letters are typically mailed together. They were last sent in November of 2011, so it was determined that they should be mailed again, after review of the list of attorneys by the Board.

- Need to publish grant deadline change to Nov. 1 in the local papers/notify public- Moore will coordinate with the Council Grove Republican and the Prairie Post to get that published.

- Katie Gant Memorial, directed fund, need to vote to accept fund-Jeff Peterson contacted Hower about transferring the monies for the scholarship to the CGAF for housing as we have done in the past with other scholarships. Moved by Tyner and seconded by Catlin. Motion carried. Gabriel Gant will be the one handling all the paperwork. Hower will work with him.

- Scott recommended to those who are on the Board but are in the group who have terms expiring this year, to consider if they wish to remain on the Board or if they wish to move on, to let the Board know at the July meeting so that the Nominating Committee can look into additional potential members.

The next meeting will be held on Thursday, July 18th at noon, at the Hays House. Scott will make the arrangements.

With no further business to discuss, a motion to adjourn was made by D. Jernigan seconded by S. Bachura. Meeting adjourned at 1:05 pm.

Respectfully submitted, TinaRae (TR) Scott, Secretary

BOARD OF DIRECTORS MEETING
MINUTES
July 18, 2013

The meeting was called to order at 12:04 pm by Vice-President Sandy Bachura in the absence of President Angela Moore in the Crystal Room of the Hays House in the Council Grove with the following members present: Amy Allen, Bill Wessel, Sandy Bachura, TinaRae Scott, Gary Catlin, Pat Koons, Tim Tyner, Diane Miller, Julie Hower, Diane Jernigan, Jan Oleen, and Joann Kahnt.

Special guest present was Daryl Finch, CGHS Biology instructor.

Those unable to attend the meeting were: Angela Moore, Angie Schwerdtfeger, and John Cosgrove.

The minutes of the previous meeting were approved as emailed with a motion by B. Wessel seconded by D. Jernigan. Motion carried.

The financial report was presented by Julie Hower with a balance of \$1,365,730.03 in Topeka through the first quarter and \$17,484.27 as a checking account balance through June 30, 2013. A motion to approve the treasurer's report was made by G. Catlin with a second by Scott. Motion carried.

NEW BUSINESS

-OWLS project potential for helping complete Seth Hays home landscaping program by Daryl Finch. Daryl spoke on behalf of USD 417 and the next generation science standards pertaining to the garden located behind the CGHS and also how they plan to improve courtyard at the CGES/MS building. The garden is providing goods to the Morris County Senior Citizens Center and 40% of proceeds from the Farmers Market is going to Care and Share with 60% going back into the garden. He recently attended a program in Hesston at the abatorio for further education. Outdoor Wildlife Learning Site (OWLS) is a \$2500.00 grant that he has applied for with regards to providing resources for the projects he is considering on the school grounds. \$500.00 in kind is required from a local source while \$2000.00 will come from Wildlife and Parks. Daryl spoke with interest about taking on the Seth Hays Home project that was previously voted upon in March of 2012 by the CGAF, pertaining to utilizing native species and the plan set forth by Master Landscape as approved previously. Scott provided the Board with the information from that meeting with regards to the Seth Hays Home and how that project could move forward since it has stalled. The minutes from 2012 state, "Diane Bolton presented two proposals from Jill Dupler/Master Landscaping for the Seth Hays landscaping project. After discussion, Diane Jernigan made a motion to accept Option #1, due to less maintenance and lower cost. Amy seconded the motion and it carried. The bill will be paid

from the Schultz fund. Diane Bolton volunteered to water and care for the plants.” Since no action had been taken to move forward in over 16 months, Tyner moved and Koons seconded to allow Daryl Finch to tie in the landscaping the OWLS project to move forward with the original plan. Motion carried. Finch stated that labor and maintenance will be included and they will utilize the funds previously allocated to Master Landscaping for acquiring plantings. Scott will serve as a contact for Finch on this project.

OLD BUSINESS

-Bylaws-Diane Miller/Daryl Bryant were to have met regarding her questions and her concerns after Scott emailed an electronic version to Bryant in June. Per the minutes of the May meeting: Changes to bylaws: need to approve changes-Scott stated that the major visible change is adding the word “electronic” where necessary. It was recommended the D. Bryant review some of the wording and determine what is necessary, using the copy provided by D. Miller. It was the consensus that if Bryant could review the document and make any recommendations by the July meeting, the bylaws would be reviewed by the Board at that time. Miller and Bryant met and discussed the intention of the Foundation as it pertains to the Bylaws. The Board of Directors makes up the Corporation Members and should hold its election of Directors at the November meeting. The 10% number for a quorum is in place so that should numbers ever increase, you want to have enough people present to hold the meetings and take actions. There was also clarification of the membership certificates and how those pertain to selling memberships and lifetime memberships. It was Bryant’s recommendation to remove the red inserted “electronic” and have him put a separate article in at the end of the document regarding all technology such as emails, faxes and phone conferencing. Hower moved we ask Daryl Bryant to draw up the article regarding the draft of the new article for the next meeting pertaining to the electronic/technology additions. Tyner seconded and motion passed. Miller will contact Bryant to move forward with this so that copies are available for the September meeting for review.

-TCT/External Hard drive for AF to house digital files and records-Schwerdtfeger was to order the device and provide documentation for payment; the device is in and available for pickup at the TCT Solutions Center this week. As stated previously Schwerdtfeger, Allen and Scott will be able to scan all of the current hard copy documents to the drive as pdf’s beginning this summer.

-Nominations that expire November of 2013 include: **Jan Oleen**; Carolyn Nelson-Peterson (resigned)/**Amy Allen**; **Sandy Bachura**; Dee Gieswein (took term above)/**Joann Kahnt**; Lance Tischhauser (resigned)/**Tim Tyner**. All have agreed to remain on the Board for another term with Oleen making his final decision prior to the September meeting.

-Tyner spoke with regards to having a fund manager look into managing our funds in an effort to potentially separate from the Topeka Foundation so that we can increase our interest on our funds from a mere 4%. There was much discussion about other options to increase the

profits. Hower moved that someone from G-Trust speak at the September meeting, with a second by Oleen. Motion carried. Tyner will provide contact information.

-Hower distributed Thank You notes that we have received from our grant recipients for view by the Board.

The next meeting will be held on Thursday, September 19th at noon, at the Hays House. Scott will make the arrangements for the Crystal Room, as all members present agreed to the change in the setting. All documents from Scott as well as the meal will be handled more than one week prior to the next meeting as Scott will be in California in September and unable to attend the meeting, thus a member of the Board will need to take the minutes of the meeting.

With no further business to discuss, meeting adjourned at 12:47 pm.

Respectfully submitted, TinaRae (TR) Scott, Secretary

Council Grove Area Foundation Minutes
September 19th, 2013 Meeting

Present: Angela Moore, Jan Oleen, Julie Hower, Amy Allen, Sandy Bachura, Diane Miller, Joann Kahnt, Angie Schwerdtfeger, Gary Catlin, Pat Koons, Diane Jernigan

Meeting Called to Order by Angela at 12:05

Minutes of previous meeting – Moved by Catlin, Seconded by Oleen, Approved

Financial Stmt – End of Second Qtr Report reviewed. Now have funds from the Katie Gant fund moved over, will be on report next time.

KACF Conference – coming up with who wants to go, Angela talked about how she went last year, it is Oct 7-8, link to sign up in e-mail it is Oct 7-8, in Wichita, KS

Report of Financial Committee – met with G-Trust, Meeting with Manhattan Area Foundation next week.

Solicitation Committee- nothing to report

Give Local America – explanation, marketing tool with matching funding. Angela showed a power point of how it works.

Can go in with Manhattan Area foundation and have our own page.

Do we have a project we want to do and market around? What is the money going Towards? – Tabled till next meeting to clarify funds collection and fees.

Old Business-

Proposed edition to the by laws presented by Diane Miller, review before next meeting to vote on.

New Grant Deadlines have been published and updated on web-site, not done on application yet.

Move and Adjourned by Sandy/Angela

COUNCIL GROVE AREA FOUNDATION
BOARD OF DIRECTORS MEETING
MINUTES
November 21, 2013

The meeting was called to order at 12:04 pm by President Angela Moore in the Crystal Room of the Hays House in the Council Grove with the following members present: Amy Allen, Bill Wessel, Sandy Bachura, TinaRae Scott, Pat Koons, Diane Miller, Tim Tyner, Julie Hower, Diane Jernigan, Jan Oleen, Angela Moore, Angie Schwerdtfeger, John Cosgrove and Joann Kahnt.

Those unable to attend the meeting were: Gary Catlin.

The minutes of the previous meeting were approved with a motion by Amy Allen seconded by Joann Kahnt. Motion carried.

The financial report was presented by Julie Hower with a balance of \$1,448,795.83 and has a checking account balance of \$31,513.35 through September 30, 2013. A motion to approve the treasurer's report was made by Diane Jernigan with a second by Scott. Motion carried. Hower also reported that the Nystrom Foundation gave money to hold in the amount of \$6,100.00 for stairs at the half way point of the Riverwalk Development. These monies will begin to come out of the CGAF as the bills begin to come in for the Riverwalk Project. The Veal Foundation Trustees decided to move \$10,255.00 to the CGAF due to the Veal's no longer having any beneficiaries.

NEW BUSINESS

- Schwerdtfeger reported on her recent trip to the KACF Conference in October & also on the request to answer some questions regarding the Give Local America information-yes to the charging of the credit card fees; no you can not accept funds in advance but can get pledges; \$0.25 on the dollar was the match. This event is not set to launch until spring (May 6th) but need a lead time to get materials ready.

- Decision on Give Local America day of giving here-there was much discussion on whether or not the board should move ahead with this project again. Diane Jernigan moved to table this event, seconded by Schwedtfeger. Motion carried.

- KACF Membership-Moore received the email to renew the membership for \$300.00 for the year due to the increase in funds. Schwerdtfeger moved, Allen seconded. Motion carried.

- Request to CGAF Schultz Fund-Hower reported that the Riverwalk Committee is almost finished with Phase 1 of the project, Phase 2 is to build a permanent ampitheater near the Girl Scout Cabin. Hower has a letter from Sharon Haun stating the request. Hower reiterated the information from the Schultz Fund and its purposes. There was much discussion about the utilization of the funds. It was the concensus that this is available for consideration.

-Request from city of CG to get Nystrom funds for Riverwalk-Hower provided information that due to the first Phase being completed, funds are now necessary to move forward with distributing the monies available as bills are presented. Schwerdtfeger moved and Tyner seconded. Motion carries.

- Investment Committee report on moving CGAF assets: meetings with Greater Manhattan Community Foundation, Russell Funds and GTrust-Oleen and Bachura reported that the Investment Committee met with each group and determined that they felt we would be giving up too much control of the CGAF to the Manhattan Community Foundation as well as our own status; the Russell Funds group was recommended by Jim Aldrich and the presentation was very well perceived. The costs were also lower than the those offered by others at ½% based on the way it was paid. Scott moved to accept the recommendation of the Investment Committee to the Russell Funds group. Oleen seconded. Motion carried. Hower and the Investment Committee will work to make this happen and get funds transferred.

- Grant Committee – Nov. 1 deadline grant recipients-recommendations from the committee are:

Ag Heritage Park, Inc	\$1000.00
Anti Drug Task Force	1500.00
Boy Scout Troop 65	7000.00
Business & Professional Promoters	500.00
City of Council Grove	0.00
CGHS Baseball	3000.00
CGES Special Ed	2000.00
CGES 2 nd grade	1000.00
CG Life Center	6750.00
CG Youth Center Inc	1000.00
Dwight Community Development Corp	4000.00
Flint Hills Discovery Center Foundation	0.00
Leadership Morris County	1500.00
Mental Health Center of East Central KS	500.00
Morris Co Hospital Foundation	20000.00
Prairie Heights Elem & Middle School	3000.00
Riverwalk Master Plan Committee	3000.00
White City School-4 th Grade	500.00
White City School-Kindergarten	3300.00
White City School-Music	350.00
White City School-Accelerated Reader	1604.00

Grand total of \$61,504.00

Koons moved and Tyner seconded we accept the grants as proposed. Motion carried. Scott will get the information to the area papers; Oleen and Hower will get letters out to the recipients; and the Grant Committee will get photos and presentations handled. It was recommended to purchase a large check for photo opts. Hower presented a bill for postage

for packets. Kahnt moved and Bachura seconded to pay Hower for the postage. Motion carried.

OLD BUSINESS

- CGAF ad-Moore ran the ad in the Republican recently
- Bylaws change-Article 14...notice given electronically...was reported on by D. Miller as presented at the last meeting on recommendation from Darrel Bryant. The article reads:

COUNCIL GROVE AREA FOUNDATION PROPOSED ADDITION TO BYLAWS

ARTICLE XIV. NOTICE

Any notice required to be given, pursuant to Article II.MEMBERS, Section 5, Notice of Meeting or Article III, BOARD OF DIRECTORS, Section 5. Notice, shall be given in writing or by form of electronic transmission consented to by the Members or Directors to whom the notice is given. Any such consent shall be revocable by the Member or Director by written notice to the Corporation. Any such consent shall be deemed revoked if: (1) the Corporation is unable to deliver by electronic transmission two consecutive notices given by the Corporation in accordance with such consent; and (2) such inability becomes known to the secretary of the Corporation or other person responsible for giving the notice. The inadvertent failure to treat such inability as a revocation shall not invalidate any meeting or other action. Notice shall be deemed given: (1) if by facsimile telecommunication, when directed to a number at which the Member or Director consented to receive notice; (2) if by electronic mail, when directed to an electronic mail address at which the Member or Director has consented to receive notice. An Affidavit of the Secretary or other agent of the Corporation that the notice has been given by form of electronic transmission, in the absence of fraud, shall be prima facie evidence of the facts stated therein. For purposes of this paragraph, "electronic transmission" means any form of communication, not directly involving the physical transmission of paper, that creates a record that may be retained, retrieved and reviewed by a recipient thereof, and that may be directly reproduced in paper form by such a recipient through an automatic process.

Schwerdtfeger moved to accept the article as presented, Tyner seconded. Motion carried.

- Year end review of goals for 2013

(goals stated by board members are the list below) How many did we achieve?

WHAT YOU HAD TO SAY 2013: Your ideas for AF in the new year.

KEY: ⇨Talked about it ↓Decided against ↻Working on it ▲Action taken

I would like to see Area Foundation:

- ▲ Repair the metal silhouettes around Council Grove (Schultz Fund project)
- ↻ Help complete the Riverwalk project
- ⇨ Historical site repair
- ⇨ Focus on education and health issues
- ▲ Continue outreach to smaller communities
- ▲ Continue to tell Area Foundation's story to the communities we serve
- ⇨ Get fund descriptions in pdf online format
- ▲ Continue our marketing, keep the website up-to-date, and get brochures out to lawyers, estate planners and insurance agents.

- Thinking about the future. Discussion of a part-time or full-time executive

director for CGAF. We have grown in the last couple of years. What are our next steps in this growth? This item was placed on the agenda as a reminder of how the CGAF has grown and for members to consider again in the future.

ELECTION OF OFFICERS-Scott moved to nominate the following slate of officers for the CGAF 2014 business year:

Secretary	Sandy Bachura
Treasurer	Amy Allen
Vice-President	Bill Wessel
President	Julie Hower

Nominations seconded by Kahnt. Tyner moved nominations cease and the ballots be cast unanimously. Motions carried.

With no further business to discuss, meeting adjourned at 1:07pm, with a motion from Bachura.

Respectfully submitted, TinaRae Scott, Secretary