

CGAF Meeting Dates 2014

(3rd Thursday, Every other month, Noon, Hays House)

January 16

March 20

May 15

July 17

September 18

November 20

On January 16, 2014

The meeting was called to order at: 12:07 by

Julie Hower. Those in attendance were: Tim Tyner, Amy Allen, Bill Wessel, Diane Miller, JoAnn Kahnt, Gary Catlin, Angela Moore, Julie Hower, Sandy Bachura.

Those absent were: TinaRae Scott, Jan Oleen, John Cosgrove, Angela Schwerdtfeger.

The minutes were corrected as read that the Veal Foundation contribution to be \$10,211.55, not \$10,255.00 was motioned by Tim Tyner to accept the minutes and a second from Angela Moore. Motion Carried.

The treasurer's report was given by Amy Allen with a

Balance of \$1,408,322.52, Moved by Gary Catlin to accept the Treasurer's report, a second by JoAnn Kahnt, Motion Carried.

Year End Letters for 2013 will be sent out for all Contributions over \$250.00 by the end of January 2014.

In Old Business, Thank you cards and correspondence from grant recipients was read.

Committee Reports –A new committee sign-up sheet was passed around to sign-up. Appointments will be made at the March meeting. No current committee reports.

Match Day- A report was given by Angela Moore. Discussion around Advertising this event. Front Page Ad, Flyers, how to get the word out. Discussions at having the funds go towards a directed fund. Tim Tyner said that he would be the direct contact. Angela Moore will work on materials with someone that would have a list of who to contact. Motion to participate in the Give Local America Day and Appoint a Committee. Angela Moore to chair committee with Tim Tyner, Angie Schwerdtfeger, and Diane Jernigan as members. They will come back with a budget to be approved; Julie will contact Vern at Manhattan Foundation about event details.

Metal Silhouettes Update – None at this time.

In new business, Committee Sign-up Sheet was passed around to sign up for committees.

Hand out with all the meeting times and dates for the year ahead were handed out.

Need to have the date on the application form updated.

Sign-up for KACF Membership will be done on-line.

The next meeting will be held at Noon, on March 20, 2014 at the Hays House.

The meeting was adjourned on a motion from Tim Tyner with a second by Amy Allen. Meeting was adjourned at 12:53.

**Council Grove Area Foundation
January 16, 2014
Hays House
Noon**

1. Call to Order
2. Minutes of Previous Meeting
3. Correspondence
4. Treasurer's Report
5. Committee Reports
6. Old Business
 - Match day, Angie Schwerdtfeger and Angela Moore
7. New Business
 - Sign up for committees
 - Discuss meeting time
8. Adjourn

COUNCIL GROVE AREA FOUNDATION
BOARD OF DIRECTORS MEETING
MINUTES

November 21, 2013

The meeting was called to order at 12:04 pm by President Angela Moore in the Crystal Room of the Hays House in the Council Grove with the following members present: Amy Allen, Bill Wessel, Sandy Bachura, TinaRae Scott, Pat Koons, Diane Miller, Tim Tyner, Julie Hower, Diane Jernigan, Jan Oleen, Angela Moore, Angie Schwerdtfeger, John Cosgrove and Joann Kahnt.

Those unable to attend the meeting were: Gary Catlin.

The minutes of the previous meeting were approved with a motion by Amy Allen seconded by Joann Kahnt. Motion carried.

The financial report was presented by Julie Hower with a balance of \$1,448,795.83 and has a checking account balance of \$31,513.35 through September 30, 2013. A motion to approve the treasurer's report was made by Diane Jernigan with a second by Scott. Motion carried. Hower also reported that the Nystrom Foundation gave money to hold in the amount of \$6,100.00 for stairs at the half way point of the Riverwalk Development. These monies will begin to come out of the CGAF as the bills begin to come in for the Riverwalk Project. The Veal Foundation Trustees decided to move \$10,255.00 to the CGAF due to the Veal's no longer having any beneficiaries.

NEW BUSINESS

- Schwerdtfeger reported on her recent trip to the KACF Conference in October & also on the request to answer some questions regarding the Give Local America information-yes to the charging of the credit card fees; no you can not accept funds in advance but can get pledges; \$0.25 on the dollar was the match. This event is not set to launch until spring (May 6th) but need a lead time to get materials ready.

- Decision on Give Local America day of giving here-there was much discussion on whether or not the board should move ahead with this project again. Diane Jernigan moved to table this event, seconded by Schwedtfeger. Motion carried.

- KACF Membership-Moore received the email to renew the membership for \$300.00 for the year due to the increase in funds. Schwerdtfeger moved, Allen seconded. Motion carried.

- Request to CGAF Schultz Fund-Hower reported that the Riverwalk Committee is almost finished with Phase 1 of the project, Phase 2 is to build a permanent ampitheater near the Girl Scout Cabin. Hower has a letter from Sharon Haun stating the request. Hower reiterated the information from the Schultz Fund and its purposes. There was much discussion about the utilization of the funds. It was the concensus that this is available for consideration.

for packets. Kahnt moved and Bachura seconded to pay Hower for the postage. Motion carried.

OLD BUSINESS

- CGAF ad-Moore ran the ad in the Republican recently
- Bylaws change-Article 14...notice given electronically...was reported on by D. Miller as presented at the last meeting on recommendation from Darrel Bryant. The article reads:

COUNCIL GROVE AREA FOUNDATION PROPOSED ADDITION TO BYLAWS

ARTICLE XIV. NOTICE

Any notice required to be given, pursuant to Article II.MEMBERS, Section 5, Notice of Meeting or Article III, BOARD OF DIRECTORS, Section 5. Notice, shall be given in writing or by form of electronic transmission consented to by the Members or Directors to whom the notice is given. Any such consent shall be revocable by the Member or Director by written notice to the Corporation. Any such consent shall be deemed revoked if: (1) the Corporation is unable to deliver by electronic transmission two consecutive notices given by the Corporation in accordance with such consent; and (2) such inability becomes known to the secretary of the Corporation or other person responsible for giving the notice. The inadvertent failure to treat such inability as a revocation shall not invalidate any meeting or other action. Notice shall be deemed given: (1) if by facsimile telecommunication, when directed to a number at which the Member or Director consented to receive notice; (2) if by electronic mail, when directed to an electronic mail address at which the Member or Director has consented to receive notice. An Affidavit of the Secretary or other agent of the Corporation that the notice has been given by form of electronic transmission, in the absence of fraud, shall be prima facie evidence of the facts stated therein. For purposes of this paragraph, "electronic transmission" means any form of communication, not directly involving the physical transmission of paper, that creates a record that may be retained, retrieved and reviewed by a recipient thereof, and that may be directly reproduced in paper form by such a recipient through an automatic process.

Schwerdtfeger moved to accept the article as presented, Tyner seconded. Motion carried.

- Year end review of goals for 2013

(goals stated by board members are the list below) How many did we achieve?

WHAT YOU HAD TO SAY 2013: Your ideas for AF in the new year.

KEY: ⇨Talked about it ↓Decided against ⇩Working on it ▲Action taken

I would like to see Area Foundation:

- ▲ Repair the metal silhouettes around Council Grove (Schultz Fund project)
- ⇩ Help complete the Riverwalk project
- ⇨ Historical site repair
- ⇨ Focus on education and health issues
- ▲ Continue outreach to smaller communities
- ▲ Continue to tell Area Foundation's story to the communities we serve
- ⇨ Get fund descriptions in pdf online format
- ▲ Continue our marketing, keep the website up-to-date, and get brochures out to lawyers, estate planners and insurance agents.

- Thinking about the future. Discussion of a part-time or full-time executive

director for CGAF. We have grown in the last couple of years. What are our next steps in this growth? This item was placed on the agenda as a reminder of how the CGAF has grown and for members to consider again in the future.

ELECTION OF OFFICERS-Scott moved to nominate the following slate of officers for the CGAF 2014 business year:

Secretary Sandy Bachura

Treasurer Amy Allen

Vice-President Bill Wessel

President Julie Hower

Nominations seconded by Kahnt. Tyner moved nominations cease and the ballots be cast unanimously. Motions carried.

With no further business to discuss, meeting adjourned at 1:07pm, with a motion from Bachura.

Respectfully submitted, TinaRae Scott, Secretary

**Council Grove Area Foundation
Committee Assignments
March 2014
(*committee chairperson)**

Nominating Committee

1. Bill Wessel*
2. Gary Catlin
3. Julie Hower

Acceptance Committee

1. TinaRae Scott*
2. John Cosgrove
3. Angela Schwerdtfeger

Investment Committee

1. Jan Oleen*
2. Amy Allen
3. Sandy Bachura
4. Pat Koons

Grants and Awards Committee

1. Diane Miller*
2. Diane Jernigan
3. Tim Tyner
4. Joann Kahnt
5. Angela Moore

Council Grove Area Foundation
Committee Assignments

March 2014

(*committee chairperson)

Nominating Committee

1. Bill Wessel*
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3. Julie Hower

Acceptance Committee

1. TinaRae Scott*
2. John Cosgrove
3. Angela Schwerdtfeger

Investment Committee

1. Jan Oleen*
2. Amy Allen
3. Sandy Bachura
4. Pat Koons

Grants and Awards Committee

1. Diane Miller*
2. Diane Jernigan
3. Tim Tyner
4. Joann Kahnt
5. Angela Moore

**Council Grove Area Foundation
March 20, 2014
Hays House
Noon**

1. Call to Order
2. Minutes of Previous Meeting
3. Correspondence
4. Treasurer's Report
5. Committee Reports
6. Old Business
 - Give Local America Day, May 6, 2014 - cancelled
 - Metal silhouettes update
7. New Business
 - Additional grant period – spring and fall?
8. Adjourn

Rachelle E. Hutchinson
1615 SW Oakley Avenue
Topeka, Kansas 66604
785-783-8886

March 21, 2104

Council Grove Area Foundation
C/O Farmers & Drovers Bank
201 W. Main Street/PO Box C
Council Grove, Kansas 66846

To Whom It May Concern:

This letter is to inform you that I want the monies held in the Frank, Wilma and Rachelle Olsson Family Scholarship Trust Fund to be transferred to the Topeka Community Foundation no later than April 10th, 2014. In addition, because I have never received a financial statement, service fee information etc. from the Council Grove Area Foundation, I am requesting that you provide me with an accounting of this scholarship fund **since its inception.**

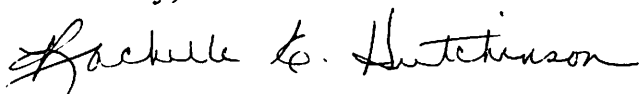
The scholarship will be administered by the Topeka Community Foundation to benefit a graduating Council Grove High School student who will be attending college.

Please forward the fund balance to:

Topeka Community Foundation
Attn: Marsha Pope
5431 SW 29th Street
Topeka, Kansas 66614

Thank you for your prompt attention to this matter. I wish the Council Grove Foundation and its endeavors much success.

Sincerely,



Rachelle (Shelly) E. Hutchinson
CC: Marsha Pope, Topeka Community Foundation
Mark Schwartz, Edward Jones

Rachelle E. Hutchinson
1615 SW Oskey Avenue
Topeka, Kansas 66604
782-783-8886

March 21, 2014

Council Grove Area Foundation
C/O Farmers & Traders Bank
301 W. Main Street, Box C
Council Grove, Kansas 66840

To Whom It May Concern:

This letter is to inform you that I want the monies held in the Frank Wilms and Rachelle Osason Family Scholarship Trust Fund to be transferred to the Topeka Community Foundation no later than April 10th, 2014. In addition, because I have never received a financial statement, service fee information etc. from the Council Grove Area Foundation, I am requesting that you provide me with an accounting of this scholarship fund since its inception.

The scholarship will be administered by the Topeka Community Foundation to benefit a graduating Council Grove High School student who will be attending college.

Please forward the fund balance to:

Topeka Community Foundation
Attn: Marsha Pope
211 SW 20th Street

Topeka, Kansas 66604

I thank you for your prompt attention to this matter. I wish the Council Grove Foundation and its endeavors much success.

Sincerely,

Rachelle (Shelly) E. Hutchinson
C/O: Marsha Pope, Topeka Community Foundation
Mark Schwarz, Edward Jones

Council Grove Area Foundation
May 15, 2014
Hays House
Noon

1. Call to Order
2. Minutes of Previous Meeting
3. Correspondence
4. Treasurer's Report
5. Committee Reports
 - Grant committee report
6. Old Business
 - Metal silhouettes update
7. New Business
 - Grant committee action
8. Adjourn

Board of Directors Meeting
Minutes
May 15, 2014

The meeting was called to order at 12:04 pm by President Julie Hower at the Crystal Room of the Hays House in Council with the following members present: Diane Miller, JoAnn Kahnt, Tim Tyner, Jan Oleen, Gary Caitlin, John Cosgrove, TinaRae Scott, Julie Hower, Pat Koons, Amy Allen, Diane Jernigan, Sandy Bachura, Angela Schwertfeger.

Those unable to attend: Angela Moore and Bill Wessel

The minutes of the previous meeting were approved by a motion by TinaRae Scott, and seconded by John Cosgrove. Motion carried.

Committee Reports:

Grant Committee: The grant met before the regular board of directors meeting to go through grant applications received. There were 12 applications turned in with \$64,000-\$68,000 in requests. The grant committee made the following recommendations:

CASA of the 8th Judicial District - \$2000

Council Grove Pride Committee - \$4000

Council Grove Middle School USD 417 - \$2000 (Learning Resources)

Council Grove Swim Club - \$500

Stella (Ritz) Theater, Inc - \$0

White City 1 & 2 Grade Classes - \$2400

White City High School Science Dept - \$1000

White City High School English Dept - \$1000

White City Elementary Grades 5-7 - \$2500 (English & Social Studies)

White City Kindergarten - \$1200

White City Schools 5th, 6th, 7th - \$3000

White City Schools Music Dept - \$1500

Committee also recommends an addition to the application of the following question:
Does your school district have an enhancement fund, and if they have applied?

With the above recommendation there should still be \$40,000 available to award.

The financial report was presented by Amy Allen. The funds had a balance of \$1,438,914.17 as of March 31, 2014 at Russell Funds. The account at Farmers and Drovers had a balance of \$17,558.20. There was a review of the scholarship funds getting deposits and withdrawal from grant fund to pay for the landscaping, and a transfer of another fund. Several scholarships will be going out soon. The tax return is ready to file and can be reviewed. Amy presented a bill for the tax preparation. The treasurer's report was approved by a motion by Gary Catlin and seconded by TinaRae Scott. Motion carried.

Correspondence - Rochelle Olson Hutchinson sent a letter asking us to distribute the Olson Scholarship fund to the Topeka Community Foundation. Funds will be transferred

There was a thank you note from the PHES for the Smart Boards.

Old Business:

The Silhouettes are on hold due to vendor issue with the steel. John Cosgrove and CB Smith went out and fixed the cowboy south of town. Alexander wanted to have the silhouettes up in April but has not been able to get it done.

New Business:

Action on Grant Committee Requests: There was discussion around the Stella building request. Recommendations were read again by Julie Hower. It was motioned by Angie Schwerdtfeger to accept the Grant Committee's recommendation of awarding \$21,100 in grants, seconded by Pat Koons. Motion carried.

Bills - There was a bill presented for the tax preparation by Aldrich & Co and one for postage by Julie Hower. It was motioned for the bills to be paid by Tim Tyner and seconded by TinaRae Scott. Motion carried.

Pat Koons asked for an update on the funds transfer and if the process has improved. Amy responded to the questions and gave a clarification of the asset allocations.

Thank you to Julie Hower for doing an interview with TCT Channel 2 on the Area Foundation. Angie Schwerdtfeger is going to send it out to all the board members to see. It has been airing on Channel 2.

River Walk Update - The trail expansion will be starting this fall. All of the easements are in place. Julie gave an update on the trail path and how it will connect all the other area trails together. They are getting ready to accept bids on the project and should be done by fall. Talked about cleaning up the west side of the river bank as well. Next big projects would be the pavilion and amphitheatre, which are being designed right now. Location to be close to the Girl Scout Cabin. Talk of taking the trail out to the Corp of Engineers and Pioneer Nature Trail.

The next meeting will be July 17, 2014 at noon, in the Hays House Crystal Room. Sandy Bachura will make the arrangements.

With no further business to discuss, the meeting adjourned at 12:41pm with a motion by Tim Tyner and seconded by TinaRae Scott.

Respectfully submitted, Sandy Bachura, Secretary

Council Grove Area Foundation
Grant Applications

- May 2014 -

1 C.A.S.A. of the 8th Judicial District	\$ 2000
2 Council Grove PRIDE Committee	\$ 4000
3 Council Grove Middle School USD 417	\$ 2000
4 Council Grove Swim Club	\$ 500
5 Stella (Ritz) Theater, Inc.	\$ 0
6 White City 1st & 2nd Grade Classes	\$ 2400
7 White City High School Science Department	\$ 1000
8 White City High School English Department	\$ 1000
9 White City Elementary Grades 5-7 (English & Social Studies)	\$ 2500
10 White City Elementary Kindergarten	\$ 1200
11 White City Schools 5th, 6th & 7th	\$ 3000
12 White City Schools Music Department	\$ 1500

21,100

Recommend that application add one question:
* If your school district has an enhancement fund,
have you applied to it?

Council Grove Area Foundation
July 17, 2014
Hays House
Noon

1. Call to Order

2. Minutes of Previous Meeting

3. Treasurer's Report

4. Correspondence

Letter from Ron Parks and Sharon Haun regarding Schultz Fund Money

5. Committee Reports

6. Old Business

Silhouette update

7. New Business

8. Adjourn

Board of Directors Meeting
Minutes
July 19, 2014

The meeting was called to order at 12:15pm by President, Julie Hower, at the Crystal Room of the Hays House in Council Grove, KS with the following members present: Julie Hower, Amy Allen, Tim Tyner, JoAnn Kahnt, Diane Jernigan, Sandy Bachura, John Cosgrove, Angela Moore, Diane Miller, and Gary Catlin.

Those unable to attend: TinaRae Scott, Jan Oleen, Pat Koons, Angela Schwertfeger, and Bill Wessel.

Tim Tyner moved that we approve the minutes from the previous meeting. It was seconded by Amy Allen. Motion carried.

Treasurer's Reports- Total fund balance \$1,520,104.72. There was a transfer in from the Russell Funds to pay out scholarships. We also paid tax preparation fees and paid out grants. Currently the annual rate of return on the Russell Funds is 13.737%. Angela Moore had a question on the Baker Fund and what should be done with it. Julie Hower answered the question and it was motioned by Tim Tyner and seconded by Angela Moore that the remaining Baker Fund be given to the Council Grove Life Center. Motion Carried. Gary Catlin moved that we accept the Treasurer's Report, seconded by John Cosgrove. Motion carried.

Correspondence – Thank you from the Council Grove Swim Club, Two letters regarding the River walk from Ron Parks and Sharon Haun (will be discussed later in the meeting)

Save the date for KACF Conference in September. The dates are the 29th & 30th.

Committee Report – None

Old Business – Silhouettes: South and West ones are cut, waiting on sublet welding and powder coating and then they can be installed. John Cosgrove reported that the oxen blew over and the he and Dave Cosgrove put it back up.

Waiting on photos with big check for the paper since school is out. JoAnn will coordinate getting photos to Craig.

New Business – Letters for the River walk on the Schultz Fund. The letters were from Sharon Haun asking the Area Foundation to use the Schultz Fund for the project, and Ron Parks, regarding the Amphitheatre and seating. The letters were passed around and read. Gary Catlin moved that the funds be used. There was discussion around the fund and what it could be used for. Gary withdrew his motion. The River walk Committee will be holding public

meetings. They are looking into grants and trails grants. The question was raised if we want to identify the fund to be used for the purpose of the River walk and discussion of getting Dr. Schultz's name on something. Julie Hower will do some checking on what we can give away from the fund.

There was a bill presented for postage of \$9.80. JoAnn Kahnt moved that we pay the bill, seconded by Diane Jernigan. Motion carried.

Next meeting we will discuss nomination committee for terms coming due in November.

The next meeting will be on September 18, 2014 at noon, in the Hays House Crystal Room. Sandy Bachura will make the arrangements.

With no further business to discuss, Angela Moore moved that the meeting be adjourned at 1:03pm with a seconded by Amy Allen.

Respectfully submitted, Sandy Bachura, Secretary

Council Grove Area Foundation
Grant Applications

\$61,836 → 2014
- 21,100 → given May 2014

\$40,736 → Nov. 2014

	1 Council Grove Elementary/Middle School Braves to Brag About	T-shirts and admission to game.s	\$1,000
\$3000	2 Council Grove/Dunlap United Methodist Church	Renovation of Fellowship Hall	\$5,000
\$13,000	3 Council Grove Elem/ Middle School PTO	Playground Restoration	\$50,000
\$1000	4 Gathering in the Grove	Advertising + Promotion	\$1,200
\$1500	5 White City School Accelerated Reader Enterprise program	Renew AR Program + STAR	\$1,516
\$175	6 Council Grove/MR Co. Chamber of Commerce & Tourism	Strategic Planning - facilitator	\$175
\$1000	7 Community Mentoring Program	Food, RBI checks, shirts multiple year plan	\$1,000
\$2000	8 Council Grove Elementary/Middle School Laptop Applications for Learners LR	Purchase laptops for LR	\$2,000
\$500	9 White City High School English Department	13 Kindle Fire Tablets, etc.	\$2,200 ⁺
\$1000	10 Building Block Community Child Care, Inc	Refrigerator, outdoor toys	\$1,500
\$500	11 White City High School Science Department	13 Kindle Fire Tablets, etc.	\$2,200 ⁺
\$10,000	12 White City School Klds Cooperatlve Play Zone	Play Zone	\$19,500 ⁺
\$3000	13 USD 481 Rural Vista	Drums	\$3,500 ⁺
	14 Morris County School District 417 Brightbytes technology monitoring	Monitoring effectiveness of technology implementation	\$3,000
\$4000	15 Morris County School District 417 Instructional Technology	ESSDACK - Strategic Technology Assessment - current state + develop plan	\$4,000
	16 Kaw Nation	Book Improvement 15,005 Playground + lodge 13,500	\$29,195

\$40,675
Nov. 2014

\$126,986

**Council Grove Area Foundation
September 18, 2014
Hays House
Noon**

1. Call to Order
2. Minutes of Previous Meeting
3. Correspondence
 Thank you cards
4. Treasurer's Report
5. Committee Reports
6. Old Business
 - Metal silhouettes update
7. New Business
 - Nominating Committee
 - Healthy Meeting Resolution discussion
8. Adjourn

**Board of Directors Meeting
Minutes
September 18, 2014**

The meeting was called to order at 12:08pm by President, Julie Hower, at the Crystal Room of the Hays House in Council Grove, KS with the following members present: Julie Hower, Amy Allen, Tim Tyner, JoAnn Kahnt, Diane Jernigan, Sandy Bachura, John Cosgrove, TinaRae Scott, Bill Wessel, and Gary Catlin.

Those unable to attend: Jan Oleen, Pat Koons, Angela Schwertfeger, and Angela Moore, Pat Koons, *Diane Miller*

TinaRae Scott moved that we approve the minutes from the previous meeting. It was seconded by Tim Tyner. Motion carried.

Treasurer's Reports- Total fund balance \$1,533,031.72. The balance in the account at Farmers and Drover's Bank is \$25,362.39. Amy Allen reported the investments were down some this last quarter. Julie questioned about the Baker Fund getting paid out to the Life Center. Amy Allen said that she would make sure that this was done at the end of the quarter. Gary Catlin moved that we accept the Treasurer's Report, seconded by John Cosgrove. Motion carried.

Correspondence – Thank you notes from the previous grant recipients were passes around for review.

Committee Report – November 1, 2014 Grant Application due date.

Old Business – Silhouettes: South and West ones are up. There was discussion on the placement of the south silhouette. Several were not happy about the placement. No one was sure who had given direction on the change of placement. The steer in the silhouette was changed to a calf as well. The November 15, 2012 minutes were re-read for the board. It stated that the Community Arts Council was in charge of getting contract/easements for the silhouettes from the land owners. Julie Hower said she would talk Bobbie Alexander and see if he had any feedback on the placement and report back to the board.

New Business – Tim Tyner brought up the fact that we didn't have any Directors/Officers liability insurance, or general liability insurance. TinaRae moved that we have Tim Tyner get the board some quotes on this type of insurance and report back to the board on his findings, seconded by Amy Allen. Motion carried.

Nominating committee chair is Bill Wessel, with committee members Gary Catlin, and Julie Hower. Members with terms expiring are TinaRae Scott, Julie Hower, Bill Wessel, Angela

Moore, and Diane Jernigan. The committee will visit with these members to find out the members intentions of staying on the board and bring back names of possible replacements for any members not wanting to continue on the board.

Julie presented a notice from the KACF about the Healthy Meeting Resolution. She read it to the board. We can chose to adopt this resolution for our board as well. There was no action taken on the resolution.

TinaRae passed out a guide for the Salina Sculpture Tour. This could be used as reference for finding new projects. There was discussion on how we could do something like this and make it into a fundraiser.

The next meeting will be on November 20, 2014 at noon, in the Hays House Crystal Room. Sandy Bachura will make the arrangements.

With no further business to discuss, TinaRae moved that the meeting be adjourned at 12:44pm with a seconded by Tim Tyner.

Respectfully submitted, Sandy Bachura, Secretary

Julie Hower

From: Svetlana Hutfles KACF <hutfles@kansascfs.org>
Sent: Tuesday, September 16, 2014 7:36 PM
To: julie@farmersanddrovers.com
Subject: KACF Board Adopts the Healthy Meeting Resolution



Dear KACF Members,

Today KACF Board adopted the Healthy Meeting Resolution which means KACF is committed to:

1. Expending its financial resources on healthier foods and beverage offerings
2. Adhering to Healthy Meeting Guidelines of the National Alliance for Nutrition and Activity.
3. Encouraging its members to adopt healthy meeting guidelines.

One of our frontrunners who has already adopted the Resolution is Derby Community Foundation www.derbycf.org. Congratulations! We hope other community foundations will bring the Healthy Meeting Resolution discussion to their boards and encourage their grantees to adopt the Resolution as well.

Cheers to healthier meetings!

Svetlana

Svetlana Hutfles
Executive Director
Kansas Association of Community Foundations
Tel. 620-200-4947
www.kansascfs.org
hutfles@kansascfs.org

Forward this email

 SafeUnsubscribe

This email was sent to julie@farmersanddrovers.com by hutfles@kansascfs.org
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Try it FREE today.

Kansas Association of Community Foundations | PO Box 298 | Hutchinson | KS | 67504

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Kansas Association of Community Foundations Resolution to Host Healthy Meetings, Conferences, and Events

Whereas the Dietary Guidelines for Americans, 2010 state that Americans consume too much sodium, added sugars, refined grains, and solid fats and not enough fruits, vegetables, and whole grains; and

Whereas the Physical Activity Guidelines for Americans, 2008 state that Americans should get 150 minutes of moderate to vigorous physical activity each week, yet many do not; and

Whereas studies show a strong relationship between the physical and social environments of the workplace and the health behaviors of employees; and

Whereas nearly half of many people's waking hours are spent at work, and many of those hours are spent in meetings and conferences; and

Whereas the foods and beverages available at meetings and conferences are often high in fat, added sugars, and sodium, and contain few fruits, vegetables, and whole grains; and

Whereas meetings and conferences generally involve a lot of time sitting and provide little opportunity for physical activity; and

Whereas the Kansas Association of Community Foundations has the ability to model healthy eating and help to change social norms around meeting practices; and

Whereas it is consistent with the goals of Kansas Association of Community Foundations to support people's ability to eat well while at work events; and

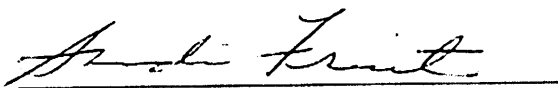
Whereas the Kansas Association of Community Foundations should expend its financial resources on healthier food and beverage offerings; therefore be it

Resolved that Kansas Association of Community Foundations meetings, conferences, and events will adhere to healthy meeting guidelines; and

Be it further resolved Kansas Association of Community Foundations will take the National Alliance for Nutrition and Activity Healthy Meeting Pledge;

And be it further resolved that Kansas Association of Community Foundations strongly encourages other organizations to adopt healthy meeting guidelines.

Approved the ____ day of September, 2014.



Sandi Fruit, KACF Board of Directors Chair

National Alliance for Nutrition and Activity Meeting Guidance

Introduction

Creating a culture of health and wellness in meetings and conferences is an important way to help people eat well and be physically active, foster healthier work environments, and cultivate social norms around healthier choices and behaviors. Supporting healthy food and beverage choices, providing physical activity opportunities, requiring a tobacco-free environment, and promoting sustainability are the areas of focus for the National Alliance for Nutrition and Activity (NANA) meeting and conference guidance. A toolkit to support adoption of the guidance is available at: www.healthymeeting.org

General Recommendations

- Support healthier choices, provide leadership and role modeling, and help to create a social norm around healthier choices and behaviors.
- Offer nutritious food and beverage options.
 - Offer recommended servings of fruits, vegetables, and whole grains, especially for all-day meetings.
 - Place healthier foods and beverages in prominent positions, where they are most likely to be seen and more likely to be chosen.
 - Post calories in worksite cafeterias and at conferences and meetings when appropriate and/or possible.
- Provide reasonable portions of foods and beverages (i.e., avoid large portions).
- Consider not serving food at breaks that are not mealtimes; instead provide physical activity.
- Ensure healthier options are attractively presented, appealing, and taste good.
- Offer physical activity opportunities that are relevant to the audience and environment to help people achieve at least 30 minutes of physical activity each day.
- Provide a tobacco-free environment.
- Prioritize sustainable practices when possible, by minimizing waste, encouraging recycling, and sourcing products from sustainable producers.
- Evaluate efforts to hold healthy meetings and conferences and make adjustments over time to continue to improve the acceptability and healthfulness of choices.

Nutrition: Beverages

Standard Healthy Meeting

- Make water the default beverage.
- Do not offer full-calorie sugar-sweetened beverages. Serve 100% juice, 100% juice diluted with water, low-fat or non-fat milk, calcium and vitamin D-fortified soymilk, or beverages with 40 calories per container or less.
- Offer low-fat or non-fat milk with coffee and tea service in addition to or in place of half and half.

Superior Healthy Meeting

Includes all Standard Healthy Meeting recommendations, plus the following:

- Eliminate all sugar-sweetened beverages (including those with less than 40 calories per container that are allowed under the Standard Healthy Meeting).

Nutrition: Food

Standard Healthy Meeting

- Offer fruits and/or vegetables every time food is served.
- Offer reasonable portion sizes.
- In buffet lines or self-service, support sensible portions by offering reasonably-sized entrees and appropriately-sized serving utensils and plates.
- Use whole grains whenever possible (100% whole grain or whole grain as the first ingredient).
- Serve healthier condiments and dressings and offer them on the side.
- Look for and try to offer lower-sodium options.
- Make the majority of the meat options poultry, fish, shellfish, or lean (unprocessed) meat.
- Provide a vegetarian option.

Nutrition: Food (continued)

Standard Healthy Meeting (continued)

- For special occasions and dinner, cut desserts in half or serve small portions. For lunches, breaks, or regular meetings serve fruit as dessert.
- Do not place candy or candy bowls in the meeting space.
- Whenever possible, offer foods prepared in a healthy way (grilled, baked, poached, roasted, braised, or broiled). Avoid fried foods.

Superior Healthy Meeting

Includes all Standard Healthy Meeting recommendations, plus the following:

- All grains must be whole grain-rich (51% or more whole grains by weight or whole grain as the first ingredient).
- Serve only poultry, fish, shellfish, or on occasion lean (unprocessed) meat options; seek alternatives to processed and red meats.
- Replace all desserts and pastries with fruit or other healthful foods.
- Do not serve fried foods.
- If there is the capacity to do nutrient analyses or if the caterer can provide nutrient information, meals should meet the nutrition standards in Appendix A in the toolkit at: www.healthymeeting.org

Physical Activity

Standard Healthy Meeting

- Mention to attendees (through announcements or in written materials) that it is fine to move within the meeting space (standing, stretching); integrate exercise equipment if possible within the space (exercise balls in place of some chairs, raised tables for standing).
- When possible, allow for comfortable clothes/shoes to support physical activity during breaks.
- Periodically break up sitting time.
- For conferences or all-day meetings, support physical activity before, during, and after the work of the day.
- Provide adapted programming or alternative activities for those with physical disabilities.
- Identify someone to facilitate a short physical activity break(s).

Superior Healthy Meeting

Includes all Standard Healthy Meeting recommendations, plus the following:

- Try to choose meeting/conference locations where there are walkable destinations; provide walking/running maps.
- Only contract with hotels that have a fitness facility available at no cost to attendees. If the hotel does not have a fitness facility, contract with a local exercise facility.
- Provide exercise stations in the hall or within the meeting room.
- Implement walking meetings when possible.

Sustainability

Standard Healthy Meeting

- Reduce waste and packaging whenever possible.
- Consider appeal to meeting attendees, sustainability, and usefulness of conference giveaways.
- Have recycling bins available.
- Provide handouts on a flash drive or make them available online to reduce paper.

Superior Healthy Meeting

Includes all Standard Healthy Meeting recommendations, plus the following:

- Conduct a zero-waste meeting or conference.
- Use locally-sourced and sustainably-produced food and giveaways when possible.

Tobacco-Free

Standard Healthy Meeting

- Meetings should be held in smoke-free facilities.

Superior Healthy Meeting

Includes all Standard Healthy Meeting recommendations, plus the following:

- A tobacco-free environment is provided at all times.
- Choose to host your conference in a city with a comprehensive smoke-free policy that includes restaurants and bars.

Board of Directors Meeting
Minutes
November 20, 2014

The meeting was called to order at 12:08pm by President, Julie Hower, at the Crystal Room of the Hays House in Council Grove, KS with the following members present: Julie Hower, Amy Allen, Tim Tyner, JoAnn Kahnt, Diane Jernigan, Sandy Bachura, John Cosgrove, TinaRae Scott, Diane Miller, Angela Moore, Pat Koons, Angela Schwertfeger, and Gary Catlin.

Those unable to attend: Jan Oleen ^{Late} and Bill Wessel.

There was correction to the previous meeting minutes on attendance by Diane Miller. The matter was corrected. Tim Tyner moved that we approve the minutes from the previous meeting. It was seconded by Pat Koons. Motion carried.

Treasurer's Reports- Total fund balance \$1,431,098.76 with Russell Funds at September 30, 2014. The balance in the account at Farmers and Drover's Bank is \$29,656.91. Amy Allen reported the investments were down due to decrease in fund value. TinaRae Scott moved that we accept the Treasurer's Report, seconded by John Cosgrove. Motion carried.

Correspondence – Thank you notes from USD 417 SPED

Committee Report – Nomination and Grant Committees will report during new business.

Old Business – Officers and Directors Liability Insurance – Tim Tyner sent out an e-mail with options on coverages and costs. The average cost on \$1 million coverage with \$1000 deductible was \$750 for the year. Pat Koons asked about increasing the limit later if needs presented and that can be done. Tim reviewed the options and suggested that we send it out to the area agents for bids. Tim said he would put a spec sheet together, and Julie said she could get it out to the agents in Morris County. Pat Koons moved that we get bids on Director and Officers Liability coverage, seconded by TinaRae Scott. Tim Tyner abstained from voting. Motion carried.

Discussion on implementation of Directors and Officers insurance followed. Julie said that she can send out the bids we get back. Pat motioned that if we get back an acceptable bid that we should get it implemented as soon as possible, seconded by TinaRae Scott. Motion carried.

New Business – Nominating Committee – The nominating committee visited with members that had terms expiring. Bill Wessel is the only member not returning. Names mentioned to serve as a replacement were Bill or Debbie Miller, Gary Smith, Dee Gieswein, Dave Kirk, and

Kelly McDiffett. Pat suggested that we ask Gary Smith first. It was decided that the committee would ask Gary Smith first, then Debbie Miller, or Dave Kirk.

Julie presented a bill for postage of \$20.75 for mailing grant applications. TinaRae Scott moved that we pay the postage bill, seconded by Amy Allen. Motion carried.

Grant Committee – The grant committee met prior to the regular board of directors meeting and reported that they had 16 applications with a total of \$126,986 in requested funds. We awarded \$21,100 in May so we had \$40,736 remaining to give. Following are the recommendations of the Grant Committee:

Council Grove Elementary/ Middles School Brave to Brag About - \$0
Council Grove/Dunlap United Methodist Church - \$5000
Council Grove Elementary/Middle School PTO - \$13,000
Gathering in the Grove - \$1000
White City School, Accelerated Reader Program - \$1500
Council Grove/ MR Co Chamber of Commerce - \$175
Community Mentoring Program - \$1000
Council Grove Elementary/ Middle School LR - \$2000
White City High School English Dept. - \$500
Building Block Community Child Care - \$1000
White City High School Science Dept. - \$500
White City School Kids Cooperative Play Zone - \$10,000
USD 481 Rural Vista - \$3000
Morris County School District 417 - \$0 (Brightbytes technology monitoring)
Morris County School District 417 - \$4000 (Instructional technology)
Kaw Nation - \$0

Pat Koons motioned that we accept the recommendations of the grant committee to award \$40,675 in grants, seconded by Angela Moore. TinaRae Scott and Sandy Bachura abstained from voting. Motion carried.

The next meeting will be on January 15, 2015 at noon, in the Hays House Crystal Room. Sandy Bachura will make the arrangements.

With no further business to discuss, Julie Hower moved that the meeting be adjourned at 12:35pm with a seconded by Tim Tyner.

Respectfully submitted, Sandy Bachura, Secretary

Council Grove Area Foundation
November 20, 2014
Hays House
Noon

1. Call to Order ✓
2. Minutes of Previous Meeting ✓
3. Correspondence
Thank you cards ✓
4. Treasurer's Report ✓
5. Committee Reports
6. Old Business
Liability Insurance – Tim Tyner ✓
Nominating Committee Report – Bill Wessel ✓
7. New Business
Grant Committee Recommendations – Diane Miller
8. Adjourn

Other projects discussed-

Hermits Cave – the renovation of this area

School Finance –Discussion on community or Alumni putting together different endowment funds to help support different areas.

Entryway to the River Walk – Potential Entrance/Gate Projects, or Fence on 56 Highway Bridge.

The next meeting will be held on May 15, 2014 at noon, in the Hays House Crystal Room. Sandy Bachura will make the arrangements.

With no further business to discuss, the meeting adjourned at 12:45pm with a motion by Angela Schwerdtfeger, and a second by Amy Allen.

Respectfully submitted, Sandy Bachruea, Secretary