

Council Grove Area Foundation
January 15, 2015
Hays House
Noon

1. Call to Order
2. Minutes of Previous Meeting
3. Correspondence
Thank you cards
4. Treasurer's Report
5. Committee Reports
6. Old Business
Directors & Officers Liability Insurance
7. New Business
New Member – Gary Smith
Election of 2015 Officers
Contact Info of Your Representative
Approval for KACF Membership
8. Adjourn

Board of Directors Meeting
Minutes
January 15, 2015

The meeting was called to order at 12:08pm by President, Julie Hower, at the Crystal Room of the Hays House in Council Grove, KS with the following members present: Julie Hower, Amy Allen, Tim Tyner, Diane Jernigan, Sandy Bachura, John Cosgrove, TinaRae Scott, Diane Miller, Angela Schwerdtfeger, and Gary Catlin.

Those unable to attend: Jan Oleen, Angela Moore, Gary Smith, JoAnn Kahnt, and Pat Koons.

There was correction to the previous meeting minutes on attendance by Diane Miller. The matter was corrected. Tim Tyner moved that we approve the minutes from the previous meeting. It was seconded by TinaRae Scott. Motion carried.

Treasurer's Reports- Total fund balance \$1,443,169.33 with Russell Funds at December 31, 2014. The balance in the account at Farmers and Drover's Bank was ~~\$~~3,817.98 at December 31, 2014. Amy Allen reported on the annual spreadsheet of the investments. They were up \$10,000 for the year with a 5% return. They have rebounded some since the end of the year. Amy will get the calculation together for the 5% that can be given away this year. Gary Catlin moved that we accept the Treasurer's Report, seconded by Diane Jernigan. Motion carried.

Correspondence – Several thank you notes were passed around from grant recipients. A letter from KCAF for membership renewal. KCAF letter for Day Under the Dome was read by Julie Hower.

Committee Reports – None

Old Business – Officers and Directors Liability Insurance – Julie reported that we received back three bids on the insurance quotes. Norma Rooks with Traveler's Insurance – annual premium \$780.00. Tyner Insurance Group with West Bend Mutual – annual premium \$750. Steve Crichton with State Farm Insurance – annual premium \$1,403. Gary Catlin moved that we accept the lowest bid of \$750 with Tyner Insurance Group, seconded by TinaRae Scott. Motion carried. Tim Tyner abstained from voting. Julie will send out letters to Steve Crichton and Norma Rooks. Tim Tyner will get the insurance implemented as soon as possible.

New Business – New Board Member – Julie Hower announced that Gary Smith accepted the board position. He will join us at our next meeting.

Election of Officers – Gary Catlin moved that the current officers remain and cast unanimous ballot. John Cosgrove nominated Tim Tyner as Vice President. Diane Miller seconded. Motion carried.

Day Under the Dome – Interested parties need to let Julie Hower know by January 20, 2015 for registration deadline. TinaRae Scott moved that we pay mileage. Angela Schwerdtfeger seconded. Motion carried.

Annual membership to KCAF is due in February. Fee is based on asset size. Our foundation information is listed on the KCAF website and they share information with us. Tim Tyner moved that we continue our membership. Amy Allen seconded. Motion carried.

Amy Allen presented a bill from Kansas Graphics of \$82.88 for letterhead. TinaRae Scott moved that we pay the bill. Seconded by Gary Catlin. Motion carried. There was discussion around updating the letterhead from the current format. Angela Schwerdtfeger offered her services for helping redesign. Letters for donations over \$250 are ready to go out. Julie Hower will help get a list for the ones that need to go out for the Katie Gant Scholarship.

Projects – Julie Hower brought up the discussion of what to do as our next project. Is there something out in the communities that we can be helping with? TinaRae Scott talked about Salina Sculpture walk and how it is managed. Tim Tyner discussed making an arch on the Main Street Bridge that would incorporate new railings. This brought up signature bridges that are works of art. Angela Schwerdtfeger brought up the idea of a statue at the Council Oak of the treaty signing. Diane Jernigan brought up helping with historical site updates. Tim Tyner brought up the idea of unique park benches like Idaho Falls. They were designed by school children and built by artists. No action was taken on the discussion.

There was discussion to move the March meeting up a week due to multiple board members being out of town on spring break.

The next meeting will be on March 12, 2015 at noon, in the Hays House Crystal Room. Sandy Bachura will make the arrangements.

With no further business to discuss, Julie Hower moved that the meeting be adjourned at 12:58 pm with a seconded by Tim Tyner.

Respectfully submitted, Sandy Bachura, Secretary

**Council Grove Area Foundation
March 12, 2015
Hays House
Noon**

1. Call to Order
2. Minutes of Previous Meeting
3. Correspondence
 Thank you cards
4. Treasurer's Report
5. Committee Reports
6. Old Business
7. New Business
 Member Resignation
 Grant Applications Due May 1
 Recognition Grant Conference Invitation
8. Adjourn

**Board of Directors Meeting
Minutes
March 12, 2015**

The meeting was called to order at 12:12pm by President, Julie Hower, at the Kaw Room of the Hays House in Council Grove, KS with the following members present: Julie Hower, Tim Tyner, Diane Jernigan, Sandy Bachura, John Cosgrove, TinaRae Scott, Gary Smith, Gary Catlin, Pat Koons, and Angela Moore.

Those unable to attend: Jan Oleen, Angela Schwerdtfeger, JoAnn Kahnt, Diane Miller, and Amy Allen.

There was correction to the previous meeting minutes on the reported balance in Farmer's and Drover's Bank account. Balance was corrected. TinaRae Scott moved that we accept the minutes. It was seconded by Diane Jernigan. Motion carried

Treasurer's Reports- Amy Allen was absent so there was no report. Julie will get in touch with Amy about e-mailing it out to the board.

Correspondence – Letter of Resignation for Jan Oleen was read by Julie Hower.

Committee Reports – Grant Committee – Grants due May 1st. Committee will make sure that it gets published in local newspapers

Old Business –Further discussion on projects for the Foundation to work on. Comments were made about the new benches around town put in by City of Council Grove with grant money they received. Pat Koons asked about bike trail and if there was anything that could be done along it. Julie Hower talked about how it will be connecting to the Flint Hills Nature Trail connecting the Kaw Mission to the Allegawaho Park. Angela Moore asked if there were services that we could help with in our communities that are losing funding with state budget cuts. She also inquired if there is anything that can be done to help clean up the building site from the building that came down and turn it into something for the community. Currently this site is in legal action and is not a short term project. There was continued discussion on a sign or entrance to the River walk. Pat Koons inquired if there was data on tourist that came to town, and how it compares over time. Pat Koons moved that we proceed with the River walk Arch/Signage. It was seconded by Tim Tyner. Motion carried.

New Business – Jan's resignation. There was discussion on appointing a new member for Jan Oleen's board position. It was decided to ask Deb Brown 1st and Gallan Johnson 2nd. Julie Hower will contact potential members. This person will be filling a 3 year term. ^{by}

Board of Directors Meeting

Minutes

September 17, 2015

The meeting was called to order at 12:07 pm by President, Julie Hower, at the Hays House in Council Grove, KS with the following members present: Joann Kahnt, TinaRae Scott, Gary Catlin, Julie Hower, Amy Allen, Tim Tyner, John Cosgrove, and Diane Jernigan. Those unable to attend: Diane Miller, Sandy Bachura, Deb Brown, Angela Schwerdtfeger Pat Koons, Angela Moore, and Gary Smith.

Diane Jernigan moved that we accept the minutes with changes, regarding the spelling of a name and the Treasurer's Report. It was seconded by TinaRae Scott. Motion carried.

Treasurer's Reports- Amy Allen presented the treasurer's report. The September 1, 2015, balance was \$1,345,848.32. The balance was down about \$97,321.01 due to scholarship disbursement and the market. Tim Tyner moved we accept the treasurer's report. It was seconded by Gary Catlin. Motion carried.

Correspondence – There was a card from the Washunga Days committee thanking the Foundation for the grant and from Mr. Conwell, Supt of USD 417.

Committee Reports – Tim Tyner spoke on behalf of the Riverwalk Project and providing information to Alexander Artworks and CB Smith. Contact has been made with KDOT. Renderings are being compiled. The City is on board and the next step is to determine costs and exactly what the design should entail. The discussion was about whether the east or west side of the Main St Bridge would be the best location. The wording would need to be determined. It continues to be a work in progress.

Old Business – Acceptance of USD 417 Vo-Ag fund, there was much discussion on what the exact intentions of the fund are and that those should potentially be in writing so that future boards don't have such an issue with distribution of the funds as we have had with other funds in the past. TinaRae Scott moved and Tim Tyner seconded that Julie Hower will meet with Mr. Conwell and Darrell Bryant to get Clarification of the Laue family wishes may need to be added as an addendum to the current document. Bobby Alexander sent a message to Julie Hower stating that the remaining silhouettes will be completed in October and installed by the end of November.

New Business – Grants are due November 1, 2015. Ads will be posted in the regional newspapers.

Confidentiality of the Council Grove Area Foundation and its resources were discussed after a recent issue was raised regarding the MK5K. Tax records and 9090's are public knowledge. Darrell Bryant said that the public foundation does not have any expectation of privacy. Please be conscience of the Foundation and speak with the President or Treasurer should you have any questions in the future.

Tim Tyner reminded everyone that the Life Center 10 year anniversary will be celebrated on September 25, 2015 from 2-4 pm and the Council Grove Area Foundation was a significant factor in its development. He encouraged and invited all members of the Board to attend the celebration.

The next meeting will be on November 19, 2015 at noon, at the Hays House. Sandy Bachura will make the arrangements.

With no further business to discuss, Julie Hower adjourned at 12:43 pm.

Respectfully submitted by TinaRae Scott in the absence of Sandy Bachura, Secretary

**Council Grove Area Foundation
November 19, 2015
Hays House
Noon**

1. Call to Order
2. Minutes of Previous Meeting
3. Correspondence
4. Treasurer's Report
5. Committee Reports –
 Grant Committee – Moved to New Business
6. Old Business
7. New Business
 Grant Committee – Applications/Recommendations
 Board Members – Terms Expiring
8. Adjourn

Board of Directors Meeting

Minutes

November 19, 2015

The meeting was called to order at 12:07 pm by President, Julie Hower, at the Hays House in Council Grove, KS with the following members present: TinaRae Scott, Gary Catlin, Julie Hower, Amy Allen, Tim Tyner, John Cosgrove, Pat Koons, Angela Moore, Sandy Bachura, Diane Miller, Deb Brown, and Angela Schwerdtfeger.

Those unable to attend: JoAnn Kahnt, Diane Jernigan, and Gary Smith.

Tim Tyner moved that we accept the minutes. It was seconded by Angela Moore. Motion carried.

Treasurer's Reports- Amy Allen presented the treasurer's report. The September 30, 2015, balance was \$1,414,904.87. The Farmer's and Drover's Bank Balance is \$36,700.51 Tim Tyner moved we accept the treasurer's report. It was seconded by Gary Catlin. Motion carried.

Correspondence – There was a card from the White City Schools for the playground equipment.

Committee Reports – Tim Tyner spoke on behalf of the Arch Committee. KDOT has been contacted about the specifications for the project. Tim has spoken to Ben Moore and visited with city that there would need to be an engineering study and architectural rendering. Potential cost of the project could be \$75,000 plus. After much discussion it was decided to table the plans to get support from local group to see if they would like to help spearhead the project.

It was also reported that the bids for the Riverwalk trail expansion came back double of the original bid was. It looks like it is back to doing the expansion in phases.

Old Business – Donation Agreement for the USD 417 Vo-Ag Fund has had language added for the purposes of the distribution from the fund for equipment, supplies, and tools. The language was read by Julie Hower. Gary Catlin moved that we accept the updated language. It was seconded by Amy Allen. Motion carried. TinaRae Scott abstained from voting. Julie followed up the discussion with how import the language is in the agreements that we accept on how the funds are used and spent.

New Business – The Grant Committee received 11 applications for grants. The total funds requested was \$46,017.95. There was \$30,750.61 available to give away. The committee recommends that the following grants be awarded: \$1500 to Ag Heritage Park for building upkeep, \$1,500 to Anti-Drug Task Force for After Prom Party, \$500 to Building Blocks Community Child Care for new chairs for the preschool program room, \$5,000 to the Council Grove PRIDE Committee for various special projects that promote the community, \$2,000 to USD 417 for three I-Pads for the resource special education room(CGES/MS), \$2,400 to USD 417 for climbing wall and after school program (PHES), \$5,000 for 2016 Washunga Days to help support festival activities and promote the area, \$1,800 to White City Schools for the library accelerated reader program, \$6,000 to White City Schools for new musical instruments

Council Grove Area Foundation
January 28, 2015
Hays House
Noon

1. Call to Order
2. Minutes of Previous Meeting
3. Correspondence
4. Treasurer's Report
5. Committee Reports –
 Arch Committee Update
6. Old Business –
 New Board Member
7. New Business-
 Officer Election
8. Adjourn

Council Grove Area Foundation

2016 Meeting Schedule

January 21, 2016

March 17, 2016

May 19, 2016

July 21, 2016

September 15, 2016

November 17, 2016

Council Grove Area Foundation
Committee Assignments
March 2015
(*committee chairperson)

Nominating Committee

1. Gary Catlin*
2. Deb Brown
3. Julie Hower

Acceptance Committee

1. TinaRae Scott*
2. John Cosgrove
3. Angela Schwerdtfeger

Investment Committee

1. Sandy Bachura*
2. Amy Allen
3. Gary Smith
4. Pat Koons

Grants and Awards Committee

1. Diane Miller*
2. Diane Jernigan
3. Tim Tyner
4. Joann Kahnt
5. Angela Moore

Board of Directors Meeting
Minutes
March 12, 2015

The meeting was called to order at 12:12pm by President, Julie Hower, at the Kaw Room of the Hays House in Council Grove, KS with the following members present: Julie Hower, Tim Tyner, Diane Jernigan, Sandy Bachura, John Cosgrove, TinaRae Scott, Gary Smith, Gary Catlin, Pat Koons, and Angela Moore.

Those unable to attend: Jan Oleen, Angela Schwerdtfeger, JoAnn Kahnt, Diane Miller, and Amy Allen.

There was correction to the previous meeting minutes on the reported balance in Farmer's and Drover's Bank account. Balance was corrected. TinaRae Scott moved that we accept the minutes. It was seconded by Diane Jernigan. Motion carried

Treasurer's Reports- Amy Allen was absent so there was no report. Julie will get in touch with Amy about e-mailing it out to the board.

Correspondence – Letter of Resignation for Jan Oleen was read by Julie Hower.

Committee Reports – Grant Committee – Grants due May 1st. Committee will make sure that it gets published in local newspapers

Old Business –Further discussion on projects for the Foundation to work on. Comments were made about the new benches around town put in by City of Council Grove with grant money they received. Pat Koons asked about bike trail and if there was anything that could be done along it. Julie Hower talked about how it will be connecting to the Flint Hills Nature Trail connecting the Kaw Mission to the Allegawaho Park. Angela Moore asked if there were services that we could help with in our communities that are losing funding with state budget cuts. She also inquired if there is anything that can be done to help clean up the building site from the building that came down and turn it into something for the community. Currently this site is in legal action and is not a short term project. There was continued discussion on a sign or entrance to the River walk. Pat Koons inquired if there was data on tourist that came to town, and how it compares over time. Pat Koons moved that we proceed with the River walk Arch/Signage. It was seconded by Tim Tyner. Motion carried.

New Business – Jan's resignation. There was discussion on appointing a new member for Jan Oleen's board position. It was decided to ask Deb Brown 1st and Gallan Johnson 2nd. Julie Hower will contact potential members. This person will be filling a 3 year term.

Grant Applications are due May 1st.

KACF Conference on Grants is coming up. It is a free Conference in Wichita. Julie Hower will e-mail out the information. Please get back in touch with Julie if interested in attending.

The next meeting will be on ~~July~~ ^{May 21} 16, 2015 at noon, at the Hays House. Sandy Bachura will make the arrangements.

With no further business to discuss, Julie Hower moved that the meeting be adjourned at 12:55pm with a seconded by Tim Tyner.

Respectfully submitted, Sandy Bachura, Secretary

Council Grove Area Foundation
Committee Assignments
March 2015

(*committee chairperson)

Nominating Committee

1. Gary Catlin*
2. Deb Brown
3. Julie Hower

Acceptance Committee

1. TinaRae Scott*
2. John Cosgrove
3. Angela Schwerdtfeger

Investment Committee

1. Sandy Bachura*
2. Amy Allen
3. Gary Smith
4. Pat Koons

Grants and Awards Committee

1. Diane Miller*
2. Diane Jernigan
3. Tim Tyner
4. Joann Kahnt
5. Angela Moore

Board of Directors Meeting
Minutes
May 21, 2015

The meeting was called to order at 12:06pm by President, Julie Hower, at the Crystal Room of the Hays House in Council Grove, KS with the following members present: Julie Hower, Tim Tyner, Diane Jernigan, Sandy Bachura, John Cosgrove, TinaRae Scott, Gary Catlin, Pat Koons, Deb Brown, Diane Miller, Angela Moore, Amy Allen and Angela Schwertfeger.

Those unable to attend: Joann Kahnt and Gary Smith.

There was correction to the previous meeting minutes on the date of next meeting. Date was corrected. TinaRae Scott moved that we accept the minutes. It was seconded by Diane Jernigan. Motion carried

Treasurer's Reports- Amy Allen presented the treasurer's report. The 2014 year-end balance was \$1,483,893.04, and the March 31, 2015 balance as \$1,511,150.16. The March 31, 2015 at Farmer's and Drivers bank was \$3,795.83. TinaRae Scott moved we accept the treasurer's report. It was seconded by John Cosgrove. Motion carried.

Correspondence – Thank you note from CGES PTO playground committee.

Committee Reports – Grant Committee – Diane Miller reported that we have \$61,250.61 to give away this year. The grant committee went through the requests and have the following recommendations: CASA - \$2,000, Community Arts Council - \$2,500, Council Grove Life Center - \$6000, Council Grove Public Library - \$1,000, Council Grove Wrestling Clinic - \$300, Gathering in the Grove - \$500, Historic Preservation Corporation - \$150, Mental Health Center of East Central Kansas - \$1000, Morris County Historical Society - \$1000, Morris County Hospital Foundation - \$10,000, Morris County Sharp Shooters - \$300, Prairie Heights Elementary School-Band - \$1000, Washunga Days Committee - \$1,000, White City Fun & Fitness Center - \$3,000, and White City Public Library - \$750. This totals \$30,500 in recommended grants leaving the other half for November grant applications.

Old Business –Update on Riverwalk Entrance from Tim Tyner. He spoke with CB Smith and they are going to work on drawing up some plans.

New Business - New member introduction Deb Brown. She is taking Jan Oleen's board position.

New fund for Vo-Ag at the Council Grove High School. There was a \$100,000 one-time gift from Doug Laue. There were several questions about how it will be set-up and run. Julie will do

some checking with the attorney to find out if there are specifics. Angela Moore moved that we accept the fund. It was seconded by Tim Tyner. TinaRae Scott abstained from voting. Motion carried.

Grant Committee Recommendations – Gary Catlin moved that we accept the Grant Committee Recommendations for the Spring Grant applications. It was seconded by Pat Koons. Motion carried.

There was discussion from the grant committee on the tax exempt question on the application and how it should be answered. Angela Moore said she would check into it and let us know at the next meeting. It was also recommended that drop the requirement for USD 417 applications that they apply to the Enhancement fund first. Diane Miller moved that we accept this recommendation. It was seconded by Tim Tyner. Motion carried.

The next meeting will be on July 16, 2015 at noon, at the Hays House. Sandy Bachura will make the arrangements.

With no further business to discuss, Julie Hower moved that the meeting be adjourned at 1:01 pm with a seconded by Tim Tyner.

Respectfully submitted, Sandy Bachura, Secretary

Council Grove Area Foundation

May 21, 2015

Hays House

Noon

1. Call to Order
2. Minutes of Previous Meeting
3. Correspondence
4. Treasurer's Report
5. Committee Reports
 - Grant Committee Report
6. Old Business
 - Update on Riverwalk Entrance
7. New Business
 - New Member – Deb Brown
 - Approval of USD 417 Vocational Agricultural Fund
 - Committee Assignments
8. Adjourn

Council Grove Area Foundation
Grant Applications
May 2015

1	CASA of the 8th Judicial District	2,000.00
2	Community Arts Council	2,500.00
3	Council Grove Life Center	6,000.00
4	Council Grove Public Library	1,000.00
5	Council Grove Wrestling Clinic	300.00
6	Gathering in the Grove Committee	500.00
7	Historic Preservation Corporation	150.00
8	Mental Health Center of East Central Kansas	1,000.00
9	Morris County Historical Society	1,000.00
10	Morris County Hospital Foundation	10,000.00
11	Morris County Sharp Shooters	300.00
12	Prairie Heights Elementary School-Band	1,000.00
13	Washunga Days Committee	1,000.00
14	White City Fun & Fitness Center	3,000.00
15	White City Public Library	750.00
	Friends of White city Pubic Library	
	Total	30,500.00

Council Grove Area Foundation

July 16, 2015

Hays House

Noon

1. Call to Order
2. Minutes of Previous Meeting
3. Correspondence
4. Treasurer's Report
5. Committee Reports
6. Old Business
 - Update on Riverwalk Entrance
 - Update on Silouhettes
7. New Business
 - Bill for Tax Return
8. Adjourn