

**Council Grove Area Foundation (CGAF)**  
**Minutes of the Board Meeting January 18 2018**

The meeting was called to order at 12:00 PM by Vice President Angie Schwerdtfeger at the Hays House Restaurant.

Members Present: Jason Booker, Jim Reagan, Marty White, Deb Brown, Amy Allen, John Cosgrove,, Diane Miller, Dave Kirk, Shawn Tiffany, Gary Smith.

Members Excused: Gary Catlin, Tim Tyner, Amy Oleen and Joann Kahnt

**Minutes:**

- Shawn moved and Amy Allen seconded that the minutes of the November 11, 2017 Board Meeting be approved as presented, the minutes were approved unanimously.

**Correspondence:** Amy Allen and Angie Schwerdtfeger presented items of correspondence.

**Treasurer's Report:**

- Treasurer, Amy Allen, presented the financial report, John Cosgrove moved and Gary Smith seconded that the report be approved as presented, the report was approved unanimously.
- Bills presented were; \$1,000 for Insurance, and \$200 for the Website – Amy Allen moved and Diane seconded that the bills be approved, they were approved unanimously.

**Committee Reports:**

- Nominating Committee- Welcome new members Jason Booker, Marty White and Jim Reagan.
- Acceptance – No Report.
- Investments - Amy Allen asked that the Board send her suggestions for alternative investment fund options, as Russell Investments has been non-impressive. It was agreed that local sources should try to be used first.
- Grants –
  - Angie explained the use of the Grant Agreement Form and that approved grants from Nov. 2018 will have Agreement Forms posted on the Board Portal.
  - Diane Miller asked for clarification between “Tax-Exempt” and “Non-Profit”, after some discussion it was decided that the Grant Committee will make recommendations to update the Application form so that CGAF can better determine if applicants are eligible to apply. The committee will present this recommendation at the March meeting.

**Old Business:**

Angie announced the dates of the 2018 meetings.

Angie went over the proposed committee assignments. Each committee task was explained to the new members and several members were reassigned, committees will be as follows:

Nominating Committee

1. John Cosgrove\*
2. Jason Booker

Acceptance Committee

1. Gary Catlin\*
2. Shawn Tiffany
3. Marty White

### Investment Committee

1. Gary Smith\*
2. Amy Allen
3. Deb Brown
4. Amy Oleen

### Grants and Awards Committee

1. Diane Miller\*
2. Angie Schwerdtfeger
3. Tim Tyner
4. Joann Kahnt
5. Jim Regan

The Grant Committee updated the new members on the recent grant to the Morris County Hospital Emergency Room project. It was mentioned that CGAF may have some naming right options.

Angie explained the concept of the Board Portal on the Website and how to access the portal.

### **New Business:**

Executive Director Search – No Report.

Angie asked that the Board update their contact sheets so she can compile information in a spreadsheet and place on Board Portal.

Riverwalk Project- Angie informed the Board that the Riverwalk Committee is ready to move forward on the Amphitheater. The Riverwalk Committee inquired as to the possibility of having a grant considered under the Schultz Fund. The Board agreed that the Riverwalk Committee should be encouraged to apply.

Angie asked for consent from the Board to update CGAF's membership to the Kansas Association of Community Foundations, the Board agreed.

Angie asked for any additional new business, being none Jim moved and Amy Allen seconded that the meeting adjourn, adjournment was approved unanimously.